

GOLFGUARD – GOLF INSURANCE CLAIM FORM 高球樂 – 高爾夫球保險索償申請表

(Please complete in block letters 請用正楷填寫)

MAKING A CLAIM 索償須知

1. Please **READ** your policy and relevant documents to check if your claim is covered under the policy terms and conditions. 請查閱保單細則及有關文件，確保該項索償已納入為承保範圍之內。
2. Please **SUBMIT** a completed claim form, together with original copies of all relevant documents supporting your claim, to Claims Div., RSA at 32/F., Dorset House, Taikoo Place, 979 King's Road, Quarry Bay, Hong Kong. 請將填妥的索償表格連同有關證明文件之正本，寄回香港鰂魚涌英皇道 979 號太古坊多盛大廈 32 樓 RSA 索償管理部收。

Insured's Information 受保人資料			
Name of Insured 受保人姓名		Date of loss 意外發生日期	
HKID No. 香港身份證號碼			
Corresponding Address 通訊地址			
Policy No. 保單號碼		Daytime Contact No. 日間聯絡電話號碼	

Please put a ✓ in the appropriate box of your claim below. Please list items & indicate the amount of your claim in details.
請在格內用✓選擇索償之項目及詳細列出索償之內容及數目。(If there is insufficient space on the claim form, please specify the details on a separate sheet clearly and indicate which section the information relates to. 如空位不足，請另附紙張填寫，並列明所述之項目名稱。)

<input type="checkbox"/> Golfing Equipment 高爾夫球用品			
<u>Damaged/Lost Item</u> 損毀/遺失項目	<u>Year of Purchase</u> 購買年份	<u>Currency/Claim Amount</u> 索償金額	<u>Circumstances (Please Specify Date, Time and Location) of Damage/Loss</u> 損毀/遺失情況(請註明日期, 時間及地點)
Documents Attached 附加文件 <input type="checkbox"/> Police Report 警方報告 (case no. 檔案編號 _____) <input type="checkbox"/> <u>Original Receipts of the Items</u> 損毀/遺失用品的發票正本 <input type="checkbox"/> Photos of Damaged Items 損毀財物照片 <input type="checkbox"/> Others (Please specify) 其他 (請註明) _____			
<input type="checkbox"/> Personal Effects 個人財物			
<u>Damaged/Lost Item</u> 損毀/遺失項目	<u>Year of Purchase</u> 購買年份	<u>Currency/Claim Amount</u> 索償金額	<u>Circumstances of Damage/Loss</u> 損毀/遺失情況
Documents Attached 附加文件 <input type="checkbox"/> Police Report 警方報告 (case no. 檔案編號 _____) <input type="checkbox"/> <u>Original Receipts of the Items</u> 損毀/遺失用品的發票正本 <input type="checkbox"/> Photos of Damaged Items 損毀財物的照片 <input type="checkbox"/> Others (Please specify) 其他 (請註明): _____			
<input type="checkbox"/> Hole-in-one 一桿入洞			
Documents Attached 附加文件 <input type="checkbox"/> Certificate from recognized golf club 認可高爾夫球會發出的證明書 <input type="checkbox"/> Others (Please Specify) 其他 (請註明): _____			

